

January 5, 2021

**SPECIAL BULLETIN**

## Special Bulletin

### 2021 Physician Licensure & CSR Renewal FACT SHEET

MSD reminds our physicians that 2021 is a renewal year for both licensure and Controlled Substance Registration.

#### Licensure Renewal – Deadline is March 31, 2021.

- CME Credits – 40 CME credits are required for licensure renewal.
  - Website link - <https://dpr.delaware.gov/delpros-2/>.
  - You DO NOT need to enter your credits individually or upload any documentation.
  - The system will allow you to enter the number of CME credit hours you have earned for the licensure year, for example if you earned 100 CME credit hours, enter 100 hours.
  - You can enter “transcript” or “CME transcript” rather than identifying each individual course name.
  - At the time of an audit, the State would provide you with specific instructions on entering CMEs in the Tracker and providing documentation.
- Mandatory Training – Child Abuse Mandatory Reporting (1 Hour).
  - This is the ONLY approved course for meeting this requirement.
  - Approved for a maximum of 1 CME credit.
  - Website link - [https://dpr.delaware.gov/boards/medicalpractice/mandatory\\_training/](https://dpr.delaware.gov/boards/medicalpractice/mandatory_training/).
  - Training fee: State of Delaware has increased renewal fee in 2021 to \$100.
  - Payment accepted: Visa or MasterCard.
- Trying to log in with a username and password that are not working.
  - The State changed their learning management system effective October 2019. Users will need to create a new user name and password.
- Education freezing up and cannot advance.
  - This is likely due to internet issues. It is recommended that you use Chrome.
  - Hit “Control + R” if the training freezes to refresh the page.
- Completed education and no CME certificate at the end.
  - Click on “Learning” on the blue toolbar at the top of page
  - Click on “View Your Transcript”
    - Change the drop down box from “active” to “completed,” and click on “view certificate.”
- For questions e-mail [Kathleen.McCormick@delaware.gov](mailto:Kathleen.McCormick@delaware.gov).

#### Controlled Substance Registration Renewal (CSR) – Deadline is June 30, 2021.

- Website link - [https://dpr.delaware.gov/boards/controlledsubstances/mandatory\\_course/](https://dpr.delaware.gov/boards/controlledsubstances/mandatory_course/)
- Mandatory Training – Safe Prescribing (2 Parts, 2 Hours).
  - This is the ONLY approved course for meeting the CSR renewal requirement.
- Training Fee – No fee.
- Approved for a maximum of 1 CME credit.
- For questions contact DPR at 302-744-4500 or [customerservice.dpr@delaware.gov](mailto:customerservice.dpr@delaware.gov).

**MSD**  
Physician Relations

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